

**MINUTES OF MEETING  
ASTONIA  
COMMUNITY DEVELOPMENT DISTRICT**

An Audit Committee meeting of the Astonia Community Development District was held Wednesday, **October 14, 2020** at 1:00 p.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum:

Reggie Baxter	Chairman
Brian Walsh	Vice Chairman
Brent Elliott	Assistant Secretary
Halsey Carson	Assistant Secretary
Milton Andrade	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams
Roy Van Wyk	Hopping Green & Sams

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order at 1:01 p.m. Five members were in attendance.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted that there were no members of the public present to provide comment.

**THIRD ORDER OF BUSINESS**

**Review of Proposals and Tally of Audit  
Committee Members Rankings**

- A. Grau & Associates – 100 points**
- B. McDirmit Davis – 98 points**
- C. Berger, Toombs, Elam, Gaines & Frank – 99 points**

Ms. Burns noted that there were three proposals received from the RFP issued for auditing services, as they are listed above. All the proposals are included in the agenda package along with a ranking sheet. All of the firms are more than qualified to perform the audit for the District and the Board went through the ranking sheet together.

Ms. Burns offered a suggestion to give all of the firms a scoring of 20 points for the criteria; ability of personnel, proposers experience, understanding the scope of work, and the ability to furnish the required services, with a differentiation of price. Looking at the quoted prices, Grau & Associates had the lowest bid, followed by Berger Toombs, then McDirmit Davis. There being no objections from the Board, Grau & Associates was awarded 100 points, followed by Berger Toombs with 99 points, and McDirmit Davis with 98 points.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Ranking Grau & Associates #1 with 100 points, was approved.

**FOURTH ORDER OF BUSINESSES**

**Adjournment**

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman